

CONCEPT NOTE

NGO/Organisation Details	
Name of NGO	
Registration Number from Registrar of Association (Attached Copy of Certificate of Registration of associations)	
Postal Address	
Telephone Number(s)	
Email address	
List of Management Board/Committee of your NGO (Attached Copy of Latest bond)	
Name of person completing this form	
Position occupied within organisation	

Project Details	
Title of Project	
Area of Intervention (Refer to FAQs)	
Target Group	
List Needs of Target Group	
Relevance of Project to Core Activities of NGO	
Knowledge /Competence of NGO to implement Project	
Objectives of Project	
Total Duration of Project (months)	
Expected Output (Quantitative)	

Budget	
Total Cost of Project	
Amount Requested from MCBFF for year 2016 (Please fill in Annex1-Budget)	
Other organizations funding the Project	
Other Funders to whom Project has been sent	

The applicant hereby certifies:

- that all information submitted above are true and correct;
- that any potential source of conflicts of interests will be disclosed to MCBFF;
- that the FAQs has been viewed .

MCB Forward Foundation will not consider incomplete applications and reserves the right to refuse any application, without having to justify itself thereof.